

**ST. PAUL CITY COUNCIL**

**MEETING MINUTES**

**ST. PAUL COMMUNITY HALL  
20239 MAIN STREET  
ST. PAUL, OREGON**

**WEDNESDAY December 7, 2022  
5:30 PM**

This agenda is subject to change up to 24 hours in advance of the meeting. Attendees are advised that an audio recording is made of the meeting for official City records. The meeting location is accessible to people with disabilities.

**AGENDA**

**1. CALL TO ORDER, FLAG SALUTE AND ROLL CALL-**

Councilors in attendance: Mayor, Marty Waldo, Council President, Peggy Sellers, Ethan Smith, and Tracy Fleck

Staff in attendance by telephone: Grant Writer/Interim Treasurer, Cherry Haas

**2. CONVENE REGULAR SESSION (5:30PM)**

**3. EXECUTIVE SESSION (Immediately following regular session).** An executive session will be held as authorized under ORS 192.660(2)(a) and 192.660(7) to consider the employment of an officer, employee, staff member or agent.

<b>OFFICIAL BUSINESS</b>
a. none
<b>PUBLIC COMMENT</b>
a. Public Comment- 1. Joel Halter, with St. Paul Telephone Co., spoke about the possibility of taking some of the responsibilities of billing and accounting for the city to the telephone office.

Item	CONSENT AGENDA
a.	Approval of the following bills to pay: <ul style="list-style-type: none"><li>• Business Oregon</li><li>• Creative Security</li><li>• Core and Main</li><li>• Edge Analytical</li><li>• Expenses – Ben</li><li>• Mid-Willamette Valley COG</li><li>• Mid-Willamette Valley COG</li><li>• Newberg Hardware</li><li>• Napa Auto Parts</li><li>• One Call</li></ul>

	<ul style="list-style-type: none"> <li>• Expenses – Mark</li> <li>• Expenses – Office</li> <li>• Hiller Farms</li> <li>• Mid-Willamette Valley COG</li> </ul> <p><b>Result: Council approved the payment of all of the bills.</b></p>	<ul style="list-style-type: none"> <li>• Ultrex</li> <li>• Richard Winkel</li> <li>• Wilco</li> </ul>
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<b>MAIN AGENDA – DISCUSSION AND ACTION AS NEEDED</b>			
Item	Administration/Finance Department	New/Old Business	Introduced By:
a.	Approval of the Ernst Irrigation bill- <b>Result: Council approved payment of the bill.</b>	New	Councilor Sellers
b.	Approval of Auditor’s report for fiscal year 2021/2022- <b>Result: Council approved the audit as presented and also authorized the mayor to sign.</b>	New	Councilor Sellers/ Cherry
c.	Jaycee’s Contract- <b>Result: The Jaycee’s Contract has been approved. The Resolution was also approved by the council. Councilor Smith recused.</b>	New	Councilors Sellers/ Smith
d.	Phone company/billing- <b>Result: This topic was covered by a previous comment.</b>	New	Councilor Sellers
e.	Updated email passwords- <b>Result: Councilor Sellers requested that council members and city staff all change their company email passwords to avoid phishing and scamming.</b>	Old	Councilor Sellers
f.	Potluck/lunch- <b>Result: A Holiday lunch will be hosted by the city for councilors and staff at the Harvester Taproom on 1-21-2022.</b>	Old	Councilor Sellers
<b>Parks and Facilities Department</b>			
g.	none		
<b>Water and Wastewater Department</b>			
h.	Discussion to hire an engineering company to design the new water storage tank.- <b>Result: Council appointed Councilors Smith and Dolan to hire an engineering company to design the new water storage tank.</b>	New	Councilor Dolan
<b>Streets and Storm water Department</b>			
i.	none		

Public Safety Department and Planning			
j.	SDC park fees- <b>Result: Council discussed eliminating the SDC for parks.</b>	New	Councilor Sellers
General Business			
k.	none		

### 3. ORDINANCES AND RESOLUTIONS.

1. Resolution No. 15 A Resolution to Acknowledge the St. Paul Bull Pen Use Agreement- **Approved and signed.**

**4. REPORTS.** This time is allocated for presentation of reports by City officials. No action will be taken. Council members may ask questions after all reports are given.

- a. Mayor's Report
- b. Councilor Reports-

**Councilor Sellers noted that State Representative Rick Lewis will be at the Community Hall December 13<sup>th</sup> for a Meet and Greet.**

**Councilor Fleck- reported that the city has a document that enforces zone code infractions.**

- c. Public Works Report - **Printed report.**
- d. Staff Reports-  

**Cherry Haas reported on grant updates.**
- e. City Attorney Report
- f. Active Commission, Board, and Committee Reports.

### 5. ANNOUNCEMENTS AND SCHEDULING OF POTENTIAL WORK SESSIONS OR SPECIAL MEETINGS.

- a. Next regular City Council meeting – Wednesday, January 11, 2022.

### 6. ADJOURNMENT.

**Executive Session/ Treasurer Position**

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**Posted 12-14-2022**